

# Ultimate Wedding Planning Check List

## 18 to 6 Months Prior

- Start a WEDDING BINDER.
- Decide on a BUDGET.
- Book your VENUE.
- Select your WEDDING PARTY.
- Start a GUEST LIST.
- Hire a WEDDING PLANNER.
- Book a Wedding OFFICIANT.
- Find a PHOTOGRAPHER
  - VIDEOGRAPHER
  - BAND
  - FLORIST
  - CATERER.
- Throw an ENGAGEMENT PARTY and have an ENGAGEMENT PHOTOSHOOT for your SAVE THE DATE CARDS!

## 6 Months Prior

- Hire a PHOTOGRAPHER & VIDEOGRAPHER.
- Book the ENTERTAINMENT for your reception.
- Choose a CATERER.
- Purchase or Rent a DRESS.
- Select a Hotel for OUT OF TOWN GUESTS.
- REGISTER for your wedding (*min. 3 retailers*).
- Select INVITATIONS.
- Start planning a HONEYMOON.
- Select BRIDESMAIDS DRESSES and TUXEDOS.
- Touch base with your OFFICIANT.
- Send SAVE THE DATES to out of town guests.

## 3-4 Months Prior

- Book a FLORIST.
- Arrange TRANSPORTATION.
- Work on a SAME DAY TIMELINE.
- Book REHEARSAL and REHEARSAL DINNER.
- Check on WEDDING INVITES.
- Select and order the WEDDING CAKE
- Create guest list for your WEDDING SHOWER.
- Purchase SHOES, ACCESSORIES, & start FITTINGS.
- Schedule HAIR and MAKEUP artists.
- Select CEREMONY MUSIC.

## 2 Months Prior

- Finalize the MENU and FLORAL.
- Order RECEPTION FAVORS & GIFTS for BRIDAL PARTY.
- Decide who is giving TOASTS, READING, and SINGING.
- Purchase UNDERGARMENTS.
- Finalize the CEREMONY and RECEPTION order.
- Print MENU CARDS and PROGRAMS.
- Purchase RINGS.
- Send EVENT SCHEDULE to vendors.

## 6 Weeks Prior

- Talk to all VENDORS.
- Meet with PHOTOGRAPHER.
- Review PLAYLIST for RECEPTION.
- Send INVITATIONS.
- Submit ANNOUNCEMENT to local paper.
- Enjoy your BACHELORETTE PARTY OR SHOWER

## 3-4 Weeks Prior

- Track RSVPs.
- Get your MARRIAGE LICENSE.
- Mail REHEARSAL DINNER INVITES.
- Final FITTING.
- Stock the BAR.
- Make final PAYMENTS to everyone.
- Make final CONFIRMATIONS – times, etc.
- Assign SEATING (Wedding and Reception).
- Write VOWS.

## Week of . . .

- Delegate day of TASKS.
- Send timeline to BRIDAL PARTY.
- Get HAIR, TANNING, and NAILS done!
- Pick up your DRESS.
- Book a SPA appointment!
- Send FINAL COUNT to the caterer.
- Break in your SHOES
- Assemble WELCOME BASKETS.
- Pack for your HONEYMOON!